



The Mississippi State Personnel Board is pleased to announce the release of the MSPB Policies and Procedures Manual with an effective date of March 01, 2010. The purpose of this manual is to provide a standardized, comprehensive system of human capital administration consistent with Mississippi law. MSPB has completed a comprehensive review, update and comment period of this manual. This manual contains the policies and rules of the Mississippi state employment service and applies to all employees placed under the purview of the Mississippi State Personnel Board by Mississippi Code Annotated § 25-9-101, *et seq.*, and other pertinent laws.

Beginning March 01, 2010 this volume supersedes all previous editions. The most up-to-date version of this manual is always located on the Mississippi State Personnel Board web site at <http://www.mspb.ms.gov>. As an official product of state government, this document is in the public domain and may be copied or redistributed without restriction. See link below for additional printing guidance.

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