



RESERVOIR PATROL OFFICER II

CHARACTERISTICS OF WORK:

This is intermediate level law enforcement work involving enforcing the Pearl River Valley Water Supply District's rules and regulations and guarding all property, public and private, within the boundaries of the District. The work involves patrolling the District on land and water. Incumbents work under the direct supervision of the Reservoir Patrol Command Staff. Positions assigned to this classification are distinguished from those allocated to the classes of Reservoir Patrol Officer I and III primarily by years experience and level of expertise.

MINIMUM QUALIFICATIONS:

These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to the State Personnel Board in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

EXPERIENCE/EDUCATIONAL REQUIREMENTS:

Education:

Sixty (60) semester hours from an accredited two-year college or four-year college or university.

AND

Experience:

One (1) year of experience as a law enforcement officer.

OR

Education:

Graduation from a standard four-year high school or equivalent (GED);

AND

Experience:

Three (3) years of experience as a law enforcement officer.

Certification:

Must have a valid State of Mississippi Law Enforcement Professional Certification with the State of Mississippi Board on Law Enforcement Officer Standards and Training or must successfully complete the Enforcement Refresher Court at a State Certified Law Enforcement Officer Academy to reinstate state certification.

Special Requirements:

Attainment of at least twenty-one (21) years of age at the time of employment.

Possession of United States of America citizenship.

Consent for fingerprinting and a background investigation prior to employment.

Provision of a complete listing of convictions, if any, of all crimes including traffic violations.

Provision of references documenting good moral character.

Required Document:

Applicant must attach a copy of his/her high school diploma or GED certificate.

PHYSICAL REQUIREMENTS:

These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements. These are typical requirements; however, reasonable accommodations may be possible.

Heavy Work: May frequently exert force equivalent to lifting up to approximately 50 pounds and/or occasionally exert force equivalent to lifting up to approximately 100 pounds.

Vision: Requires the ability to perceive the nature of objects by the eye.

Near Acuity: Clarity of vision at 20 inches or less.

Midrange: Clarity of vision at distances of more than 20 inches and less than 20 feet.

Far Acuity: Clarity of vision at 20 feet or more.

Peripheral: Ability to observe an area that can be seen up and down or left and right while eyes are fixed on a given point.

Depth Perception: Three-dimensional vision. Ability to judge distances and spatial relationships so as to see objects where and as they actually are.

Ability to adjust focus: Ability to adjust the eye to bring an object into sharp focus.

Color Vision: Ability to identify colors.

Speaking/Hearing: Possesses the ability to give and receive information through speaking and listening skills.

Taste/Smell: Possesses the ability to use the sense of smell to recognize and distinguish odors. Possesses the ability to use the sense of taste to recognize and distinguish flavors.

Motor Coordination: While performing the duties of this job, the incumbent is regularly required to stand; walk; sit; use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms. The incumbent is frequently required to climb or balance. The incumbent is occasionally required to stoop, kneel, crouch, or bend.

COMPETENCIES:

The following competencies describe the knowledge, skills, abilities, and attributes that lead to a successful employee in this position. An applicant will be expected to exhibit these competencies or the ability to reach competency achievement within a specified time. These competencies are linked to the essential functions of the job. Employees in this position may be evaluated on these competencies as part of the performance appraisal system. Example behaviors are listed below each competency and are used for illustrative purposes only. Specific behaviors may be identified and included later by the hiring agency. It is understood that some of these behaviors might not be acquired until a reasonable time after hire. Failure of an employee to successfully demonstrate some or all of these competencies, as deemed important by his or her reporting official, may result in the employee being placed on a performance improvement plan. If after a reasonable period of time, usually three (3) months, the employee fails to demonstrate successful performance, the employee may be terminated. These competencies include, but are not limited to, the following:

PUBLIC SECTOR COMPETENCIES:

Integrity: Exhibits behaviors showing a strong internal personal commitment to fundamental principles of honesty and fairness dealing in all activities related to job performance.

Work Ethic: Is productive, diligent, conscientious, timely, and loyal.

Service Orientation: Demonstrates a commitment to quality public service through statements and actions.

Accountability: Accepts responsibility for actions and results.

Self Management Skills: Effectively manages emotions and impulses and maintains a positive attitude.

Interpersonal Skills: Shows understanding, courtesy, tact, empathy, and concern to develop and maintain relationships.

Communication Skills: Receives, attends to, interprets, and responds to verbal messages and expresses information to individuals or groups effectively.

Self-Development: Adapts behavior or work methods in response to new information, changing conditions, or unexpected obstacles.

TECHNICAL COMPETENCIES:

Protective Services: Performs a service to provide security to the public.

Patrols District Roadways for state safety and Local Ordinance violations. Patrols other Pearl River Valley Water Supply District (PRVWSD) property including public parks and boat ramps, as well as underdeveloped areas. Responds to calls for service. Participates in rescue/recovery operations.

Enforcement: Enforces District rules, state laws, county laws, fishing and wildlife laws, game laws, boating regulations, and safety requirements.

Observes and patrols a land area or body of water in enforcing District rules, state laws, county laws, fishing and wildlife laws, game laws, boating regulations, and safety requirements. Discusses with boat operator laws, rules, and regulations as they apply in the area in which the vessel is being operated.

Report Writing and Record Keeping: Documents daily and weekly information in a clear and legible manner and maintains accurate records.

Completes detailed reports of incidents of criminal and other activities. Submits reports in a timely manner free of mistakes.

Inspection: Observes and examines situations or equipment to ensure compliance with applicable laws, rules, and regulations.

Inspects boats and other vessels for compliance with the rules. Investigates reports of disturbances, suspicious circumstances, domestic violence, and reckless driving, etc.

Operating Vehicles, Mechanized Devices, or Equipment: Running, maneuvering, navigating, or driving vehicles or mechanized equipment, such as passenger vehicles or water crafts.

Operates different types of marine patrol crafts such as conventional boats, air boats, and personal watercrafts. Uses patrol vehicles and prime moving equipment to transport Reservoir Patrol equipment.

ESSENTIAL FUNCTIONS:

Additional essential functions may be identified and included by the hiring agency. The essential functions include, but are not limited to, the following:

1. Patrols land area and enforces District's rules and regulations, state laws, county laws, fishing and wildlife laws, boating regulations, and safety requirements.
2. Operates a wide range of patrol equipment to include patrol cars, 4 x 4 patrol vehicles, personal water crafts, and other conventional patrol boats.
3. Documents activities and incidents.
4. Responds to emergency incidents with the appropriate man power.

EXAMPLES OF WORK:

Examples of work performed in this classification include, but are not limited to, the following:

Patrols District Roadways for state safety and Local Ordinance violations; officers issue citations and make arrests dependant on severity of the violation.

Conducts Accident Investigations and files state uniform crash reports.

Patrols other Pearl River Valley Water Supply District (PRVWSD) property including public parks and boat ramps, as well as underdeveloped areas and responds to calls for service, which include disturbances, suspicious circumstances, domestic violence, and reckless driving, etc.

Patrols the 33,000 acres of water surface by many different types of marine patrol craft such as conventional boats, air boats, and person watercraft.

Participates in ongoing training and certification programs for firearms, pursuit driving, defensive tactics, cardiopulmonary resuscitation (CPR), Automated External Defibrillator (AED), and marine patrol operations, as well as other job related training opportunities when available.

Participates in public relations' activities such as festivals and school programs to promote the Barnett Reservoir as a resource, provide safety boating information, and education on the negative results of litter, erosion, and chemical runoff.

Provides emergency response to water based incidents for the protection of life, injury, and property.

Participates in prolonged rescue/recovery operations which, at times, will include the recovery of human remains; these incidents can and will come during inclement weather, and officers will be subjected to conditions of extreme heat, extreme cold, and hazardous lake conditions.

Provides escort and transport for significant amounts of cash when requested by the PRVWSD administrative offices.

Uses patrol vehicles and prime moving equipment to transport Reservoir Patrol equipment to different locations as required by needs and conditions.

Completes a daily report of activities.

Completes detailed reports of incidents of criminal and other activities.

Provides support including court testimony and grand jury presentation and secures chain of custody evidence storage for criminal cases to county prosecutors and/or district attorneys.

Performs vessel inspection to ensure compliance with federal, state, and PRVWSD ordinances.

Supports the PRVWSD campground managers when additional law enforcement response is necessary.

Performs related or similar duties as required or assigned.

INTERVIEW REQUIREMENTS:

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.