



### **DMR-MARINE FISHERIES TECHNICIAN III**

#### **CHARACTERISTICS OF WORK:**

This is advanced level technician work with responsibility for providing scientific expertise in the areas of marine fisheries management and regulation. The work involves conducting surveys, inspections, and tests in order to make recommendations to professional marine fisheries scientists regarding catch and size limits, opening and closing of fisheries seasons, and other management and regulatory activities. The work may include any or all of the following: working at strategically located oyster check stations; operating boats in the Mississippi Sound, bays, and coastal waterways; collecting live specimens; collecting water samples; performing laboratory assessment; operating heavy machinery; monitoring oyster and finfish reefs; and performing routine habitat assessment. Successful interaction with commercial and recreational fishery representatives, port and harbor personnel, and other members of the general public is required. Knowledge of the coastal habitat for marine fisheries; knowledge of the various species typically found in Mississippi Coastal waters; and knowledge of the laws, rules, processes, procedures, and ordinances affecting the marine environment and fisheries is necessary for the successful performance of the job. The duties are performed under the direct supervision of a higher-level scientist. Work is reviewed through regular meetings and conferences.

#### **MINIMUM QUALIFICATIONS:**

These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to the State Personnel Board in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

#### **EXPERIENCE/EDUCATIONAL REQUIREMENTS:**

##### **Experience:**

One (1) year experience as a DMR-Marine Fisheries Technician II.

**OR**

##### **Education:**

Graduation from a standard four-year high school or equivalent (GED);

**AND**

##### **Experience:**

Four (4) years of experience related to the described duties.

##### **Substitution Statement:**

Related education and related experience may be substituted on an equal basis.

**Required Document:**

Possession of a valid MS Driver's License or Driver's License from a contiguous state. The hiring agency will verify Driver's License.

**PHYSICAL REQUIREMENTS:**

These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements. These are typical requirements; however, reasonable accommodations may be possible.

**Heavy Work:** May frequently exert force equivalent to lifting up to approximately 50 pounds and/or occasionally exert force equivalent to lifting up to approximately 100 pounds.

**Vision:** Requires the ability to perceive the nature of objects by the eye.

**Near Acuity:** Clarity of vision at 20 inches or less.

**Midrange:** Clarity of vision at distances of more than 20 inches and less than 20 feet.

**Far Acuity:** Clarity of vision at 20 feet or more.

**Peripheral:** Ability to observe an area that can be seen up and down or left and right while eyes are fixed on a given point.

**Depth Perception:** Three-dimensional vision. Ability to judge distances and spatial relationships so as to see objects where and as they actually are.

**Ability to adjust focus:** Ability to adjust the eye to bring an object into sharp focus.

**Speaking/Hearing:** Possesses the ability to give and receive information through speaking and listening skills.

**Taste/Smell:** Possesses the ability to use the sense of smell to recognize and distinguish odors. Possesses the ability to use the sense of taste to recognize and distinguish flavors.

**Motor Coordination:** While performing the duties of this job, the incumbent is regularly required to sit; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The incumbent is frequently required to stand; and walk. The incumbent is occasionally required to climb or balance; and stoop, kneel, crouch, or bend.

**COMPETENCIES:**

The following competencies describe the knowledge, skills, abilities, and attributes that lead to a successful employee in this position. An applicant will be expected to exhibit these competencies or the ability to reach competency achievement within a specified time. These competencies are linked to the essential functions of the job. Employees in this position may be evaluated on these competencies as part of the performance appraisal system. Example behaviors are listed below each competency and are used for illustrative purposes only. Specific behaviors may be identified and included later by the hiring agency. It is understood that some of these behaviors might not be acquired until a reasonable time after hire. Failure of an employee to successfully demonstrate some or all of these competencies, as deemed important by his or her reporting official, may result in the employee being placed on a performance

improvement plan. If after a reasonable period of time, usually three (3) months, the employee fails to demonstrate successful performance, the employee may be terminated. These competencies include, but are not limited to, the following:

**PUBLIC SECTOR COMPETENCIES:**

**Integrity and Honesty:** Demonstrates a sense of responsibility and commitment to the public trust through statements and actions.

Models and demonstrates high standards of integrity, trust, openness, and respect for others. Demonstrates integrity by honoring commitments and promises. Demonstrates integrity by maintaining necessary confidentiality.

**Work Ethic:** Is productive, diligent, conscientious, timely, and loyal.

Conscientiously abides by the rules, regulations, and procedures governing work.

**Service Orientation:** Demonstrates a commitment to quality public service through statements and actions.

Seeks to understand and meets and/or exceeds the needs and expectations of customers. Treats customers with respect, responding to requests in a professional manner, even in difficult circumstances. Provides accurate and timely service. Develops positive relationships with customers.

**Accountability:** Accepts responsibility for actions and results.

Is productive and carries fair share of the workload. Focuses on quality and expends the necessary time and effort to achieve goals. Demonstrates loyalty to the job and the agency and is a good steward of state assets. Steadfastly persists in overcoming obstacles and pushes self for results. Maintains necessary attention to detail to achieve high-level performance. Deals effectively with pressure and recovers quickly from setbacks. Takes ownership of tasks, performance standards, and mistakes. Has knowledge of how to perform one's job. Knows the organization's mission and functions and how it fits into state government.

**Self Management Skills:** Effectively manages emotions and impulses and maintains a positive attitude.

Encourages and facilitates cooperation, pride, trust, and group identity; fosters commitment and team spirit; works effectively and cooperatively with others to achieve goals. Treats all people with respect, courtesy, and consideration. Communicates effectively. Remains open to new ideas and approaches. Avoids conflicts of interest. Promotes cooperation and teamwork.

**Interpersonal Skills:** Shows understanding, courtesy, tact, empathy, and concern to develop and maintain relationships.

Demonstrates cross cultural sensitivity and understanding. Identifies and seeks to solve problems and prevent or resolve conflict situations. Encourages others through positive reinforcement.

**Communication Skills:** Receives, attends to, interprets, and responds to verbal messages and expresses information to individuals or groups effectively.

Receives other cues such as body language in ways that are appropriate to listeners and situations. Takes into account the audience and nature of the information; listens to others, attends to nonverbal cues, and responds appropriately. May make oral presentations. Communicates ideas, suggestions, and concerns, as well as outcomes and progress throughout the process of an activity. Provides thorough and accurate information.

**Self-Development:** Adapts behavior or work methods in response to new information, changing conditions, or unexpected obstacles.

Seeks efficient learning techniques to acquire and apply new knowledge and skills; uses training, feedback, or other opportunities for self-learning and development. Develops and enhances skills to adapt to changing organizational needs. Remains open to change and new information and ideas.

#### **TECHNICAL COMPETENCIES:**

**Technical Proficiency:** The ability and willingness to exhibit competency in the technical area needed to effectively and efficiently do a specific job.

Exhibits an understanding of and supports the agency mission. Reads and develops an understanding of all appropriate federal, state, and local laws, agency regulations, rules and ordinances related to professional and technical job performance. Participates in the collection and/or assessment of samples, specimens, and data. Participates in the investigation of natural and/or man-made marine events or occurrences. Effectively participates in technical training, continuing education, and/or individual professional development. Ensures equipment and instruments are properly maintained. Understands and properly uses technology and equipment required in order to perform the job.

**Functional Knowledge:** Possesses or is capable of developing the specific knowledge to succeed in the position.

Possesses knowledge of the geographic areas of the Mississippi Gulf Coast and the associated wetlands, ecological communities, and coastal habitats. Maintains currency in all required specialized skills. Demonstrates advanced knowledge of navigational rules and regulations.

Performs basic mathematical functions needed to accomplish the job requirements. Conveys information in writing, using proper grammar and spelling.

**Problem Solving:** The ability and willingness to identify and solve problems using knowledge and logic to successfully address issues critical to the accomplishment of the job in an effective and efficient manner.

Studies and evaluates problems/concerns/potential solutions; uses creative thinking, sound judgment, good decision making, negotiation skills, and current information to provide acceptable solutions to problems. Appropriately manages conflict situations. Communicates problems and potential solutions to appropriate person(s).

**Stakeholder Interactions:** The ability and willingness to appropriately interact and communicate effectively with stakeholders.

Advocates the agency mission and goals in all interactions with all stakeholders. Provides stakeholders with the proper information concerning rules and regulations affecting Mississippi's coastal resources or

directs to the appropriate source. Demonstrates the ability to interact appropriately at all times with a variety of people in a variety of situations exercising tact, judgment and discretion. Coordinates with other disciplines to complete assigned tasks and identify and address problems. Recognizes sensitive information and maintains confidentiality.

Develops a rapport with stakeholders and conveys their ideas/concerns to the appropriate person(s).

**Workflow Management:** The ability and willingness to understand, prioritize, and perform work within defined specifications and time lines.

Handles multiple issues and projects concurrently and effectively prioritizes tasks in order to meet time lines. Documents activities and incidents in proper form and within established time frames. Organizes and utilizes resources to achieve results within defined specifications and in a timely manner. Shows initiative. Plans and productively utilizes time.

**Safety Awareness:** Actively works to prevent harm, accident or loss of life or property by use of precautionary measures, use of good judgment, and adherence to established policies.

Understands and complies with safety rules and regulations. Identifies water safety hazards and reacts in a manner that causes a minimum of harm to individuals, resources and the environment.

Demonstrates the ability and willingness to follow the established plans and procedures. Maintains and operates equipment in a safe manner.

### **ESSENTIAL FUNCTIONS:**

**Additional essential functions may be identified and included by the hiring agency. The essential functions include, but are not limited to, the following:**

1. Plans and conducts water quality and survey data collection and provides data to appropriate persons.
2. Monitors and checks oyster stations and assists in reef replenishment and revitalization.
3. Operates and maintains equipment.
4. Conducts resource monitoring and assessment sampling.

### **EXAMPLES OF WORK:**

**Examples of work performed in this classification include, but are not limited to, the following:**

Conducts marine fisheries studies and surveys that may involve live specimen collecting, water sampling, laboratory assessment, and habitat assessment under the supervision of professional marine fisheries scientists.

Provides staffing for remote oyster check stations, issuing oyster tags, ensuring that all the information required on the oyster tag is completed, and collecting oyster shell tax.

Operates a front-end loader, dump truck, and other associated heavy equipment in order to transport oyster shell from land to a transport boat and ultimately the oyster reefs.

Operates a motor vessel and/or serves as crew member on motor vessels in the waters of the Mississippi Sound and associated wetlands, using GPS, depth finders, radar, and other associated equipment and instruments.

Assists marine fisheries scientists in conducting marine fisheries and habitat monitoring programs designed to gather data on population abundance and distribution, basic biological parameters, and habitat quality.

Conducts shoreline surveys to document pollution sources and hydrological factors that impact shellfish quality.

Performs related or similar duties as required or assigned.

**INTERVIEW REQUIREMENTS:**

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.