



## DOR-WAREHOUSE MAINTENANCE TECHNICIAN III

### **CHARACTERISTICS OF WORK:**

This is skilled work in the installation, maintenance and repair of facilities, building, equipment, conveyors and fixtures within the Department of Revenue's Alcoholic Beverage Control Division's Liquor Distribution Center. Incumbents in this occupational class perform skilled preventive maintenance and repair tasks with the assistance and functional supervision of more skilled technicians. Supervision is received from the Physical Plant Director or administrative superior.

### **MINIMUM QUALIFICATIONS:**

#### **EXPERIENCE/EDUCATIONAL REQUIREMENTS:**

##### **Education:**

Graduation from a standard four-year high school or equivalent (GED);

**AND**

##### **Experience:**

Seven (7) years of experience directly related to the below described duties which must have included facilities and equipment maintenance.

##### **Substitution Statement:**

Directly related education or vocational training in the fields of Programmer Logical Controllers (PLCs) or electronics may be substituted for up to two (2) years of the required experience.

### **EXAMPLES OF WORK:**

#### **Examples of work performed in this classification include, but are not limited to, the following:**

Performs skilled tasks within the Department of Revenue's Alcoholic Beverage Control Division's Liquor Distribution Center in one or more of the following maintenance repair fields: painting, plumbing, carpentry, electrical work, electronics, welding, cutting, or general maintenance and repair.

Inspects work to ensure compliance with acceptable standards and observation of established safety rules and regulations.

Receives work orders and itemizes work to be done.

Performs operational and preventive maintenance on the automated conveyor system.

Performs trouble-shooting and reviewing of schematics related to the automated conveyor system.

Participates in the installation, maintenance, and repair of facilities, building, equipment and fixtures.

Performs repair and maintenance on all forklifts and carts.

Prepares cost estimates and recommends purchase of necessary supplies.

Trains new and/or less experienced technicians in maintenance functions.

Provides functional supervision to less experienced technicians.

Prepares reports and keeps maintenance records.

Performs related or similar duties as required or assigned.

**INTERVIEW REQUIREMENTS:**

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.