



Resident Education Parent

Characteristics of Work

This is paraprofessional work in which the main focus is the provision of a "family" environment for children assigned to an incumbent's care. Resident Education Parents work with seven to nine children to form a family unit. The Resident Education Parents live in the residence with the family unit for which they are responsible. They assume a "mother/father" role and become actively involved in each child's total well being. Each parent serves as an active member of the Individual Education Program committee to establish Individual Education Program goals and objectives for each child within the family unit. The parent is responsible for planning, organizing, and carrying out the residential goals and objectives designed to meet each child's needs. The work is performed in accordance with the established policies and procedures of the residential school and involves the use of sound judgement in enforcing rules. Resident Education Parents are under the direct supervision of an administrative superior.

Examples of Work

Examples of work performed in this classification include, but are not limited to, the following:

Understands each child's level of communication and assists in expanding the child's communication skills.

Presents in written form preliminary goals and objectives for the residential program.

Plans, organizes, and carries out residential goals and objectives to meet each child's needs.

Establishes relationships with residence education activity staff and supports each child in his/her appropriate activities.

Establishes relationships with each child's academic teachers and becomes involved in monitoring residence study hours, checking homework, and providing tutorial services to meet each child's educational needs.

Listens to children's personal problems and refers them for counseling as necessary.

Enforces regulations and disciplines children in accordance with school policies and regulations.

Maintains records and prepares reports as required.

Attends to the basic health needs of children.

Inspects, supervises, and participates in housekeeping activities of the residence; requisitions supplies and linens and maintains inventory.

Assists in the establishment of schedules of activities and supervision to account for each child at all times.

Assists in homegoing procedures and transportation.

Performs related or similar duties as required or assigned.

Essential Functions

The essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring agency.

1. Provides a family environment to students to enhance their continued mental and physical development.
2. Establishes cooperative relationships with other faculty to promote the well being of each student.
3. Maintains records and prepares reports.

Minimum Qualifications

These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to the State Personnel Board in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

Physical Requirements: These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

Moderate Work: May frequently exert force equivalent to lifting up to approximately 25 pounds and/or occasionally exert force equivalent to lifting up to approximately 50 pounds.

Vision: Requires the ability to perceive the nature of objects by the eye.

Near Acuity: Clarity of vision at 20 inches or less.

Midrange: Clarity of vision at distances of more than 20 inches and less than 20 feet.

Far Acuity: Clarity of vision at 20 feet or more.

Field of Vision: Ability to observe an area up or down, left or right while eyes are fixed on a given point.

Depth Perception: Three-dimensional vision. Ability to judge distance and space relationships so as to see objects where and as they actually are.

Accommodation: Ability to adjust focus.

Color Vision: Ability to identify colors.

Motor Coordination: While performing the duties of this job, the incumbent is regularly required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms. The incumbent is occasionally required to sit; and climb or balance.

Experience/Educational Requirements:

Education:

Graduation from a standard four-year high school or equivalent (GED).

Interview Requirements

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.