



DPS-FORENSIC LABORATORY TECHNICIAN III

Characteristics of Work

This is a technical, supervisory position in which incumbents serve as immediate supervisor of the evidence management control system, the evidence receiving section or the evidence storage vault at an assigned location of the Mississippi Crime Laboratory system. Incumbents must possess scientific, organizational, and computer skills to provide the support services necessary so that the Mississippi Crime Laboratory may function effectively. Supervision is generally exercised over DPS-Laboratory Technicians I and II and/or contract personnel. Supervision may be received from the appropriate section supervisor, functional group supervisor, Associate Director, Assistant Director or Director.

Examples of Work

Examples of work performed in this classification include, but are not limited to, the following:

Receives items of physical evidence into the laboratory.

Prepares physical evidence for examination by Forensic Scientists.

Performs specific analytical duties and operates section instrumentation at the direction of the supervising authority.

Assists in maintenance of the laboratory system's computerized evidence inventory management system.

Assists in maintenance of the laboratory system's forensic data bases.

Assists in preparation and distribution of forensic case reports.

Provides supervision to lower-level Forensic Laboratory Technicians and/or contract personnel assigned to the incumbent's section, including implementation of and maintenance of the performance appraisal system.

Provides testimony in courts of law regarding evidence received, prepared and examined.

Develops and presents technical lectures regarding evidence collection, packaging, and submission for presentation to law enforcement investigators.

Performs related or similar duties as required or assigned.

Essential Functions

Additional essential functions may be identified and included by the hiring agency. The essential functions include, but are not limited to, the following:

1. Receives and prepares evidence and case reports.
2. Performs analytical duties and assists in the maintenance of the laboratory's computer system.

3. Presents technical lectures to investigators and participates in court proceedings.
4. Supervise lower-level technicians.

Minimum Qualifications

These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to the State Personnel Board in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

Physical Requirements: These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements. These are typical requirements; however, reasonable accommodations may be possible.

Moderate Work: May frequently exert force equivalent to lifting up to approximately 25 pounds and/or occasionally exert force equivalent to lifting up to approximately 50 pounds.

Vision: Requires the ability to perceive the nature of objects by the eye.

Near Acuity: Clarity of vision at 20 inches or less.

Midrange: Clarity of vision at distances of more than 20 inches and less than 20 feet.

Far Acuity: Clarity of vision at 20 feet or more.

Depth Perception: Three-dimensional vision. Ability to judge distance and space relationships so as to see objects where and as they actually are.

Accommodation: Ability to adjust focus.

Color Vision: Ability to identify colors.

Speaking/Hearing: Ability to give and receive information through speaking and listening skills.

Motor Coordination:

While performing the duties of this job, the incumbent is regularly required to sit; use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms. The incumbent is frequently required to stand; walk; climb, or balance; and stoop, kneel, crouch, or bend.

Experience/Educational Requirements:

Education:

A Bachelor's Degree from an accredited four-year college or university,

AND

Experience:

Two (2) years experience in work related to the above-described duties;

OR

Education:

Sixty (60) semester hours from an accredited two-year college or four-year college or university,

AND

Experience:

Four (4) year of experience in work related to the above-described duties;

OR

Education:

Graduation from a standard four-year high school or equivalent (GED),

AND

Experience:

Six (6) years of experience in work related to the above-described duties.

Substitution Statement

Above graduation from a standard four-year high school or equivalent (GED), related education and related experience may be substituted on an equal basis.

Interview Requirements

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.