



## DHS-FAMILY PROTECTION SPECIALIST, SENIOR

### **CHARACTERISTICS OF WORK:**

This is professional level social work encompassing services designed to strengthen, rehabilitate and preserve families and provide protection and care for children and/or vulnerable adults in need of supplementary or substitute care, or provide full-time intake services. Incumbents evaluate the social needs of adults and children, develop a plan directed toward the solution of individual and family problems, and provide protective and placement services for homeless, dependent, or neglected children. Work includes developing and utilizing all agency and community resources which will carry out the above objectives. Work is performed under the supervision of an administrative superior, and close supervision is received in the form of review of case work plans, recorded narratives, and frequent case work conferences. Incumbents remain on-call on a 24-hour basis and may be expected to intervene and/or assist law enforcement in volatile situations involving removing at-risk children/vulnerable adults from abusive parents or guardians.

### **MINIMUM QUALIFICATIONS:**

These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to the State Personnel Board in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

### **EXPERIENCE/EDUCATIONAL REQUIREMENTS:**

#### **Experience:**

Two (2) years of directly related experience.

**AND**

Must be licensed to practice Bachelor's Level social work (LSW or above) in the State of Mississippi.

#### **Documentation Required:**

Applicant must attach a copy of his/her current wallet-size social Worker License. Incumbent must possess a valid driver's license and proof of insurance which will be verified by the hiring agency.

### **EXAMPLES OF WORK:**

**Examples of work performed in this classification include, but are not limited to, the following:**

Conducts intake interview and refers for public assistance, family and children services, and related services.

Develops and maintains a plan and program of service for each family applying for or receiving support with emphasis on current or potential readiness for training and employment of individuals within the family group.

Refers clients to agencies which provide services enabling heads of families or older children within the family to become self-supporting members of society.

Provides family and child welfare services to meet special needs relating to education, homemaking, medical services, child rearing, money management, and family life.

Places and supervises children requiring foster home placement.

Provides client transportation as needed.

Discusses family planning with families and individuals as needed and assists those wishing such services to find and utilize appropriate resources.

Assists families and individuals in planning and in securing appropriate services related to their social, medical, financial, legal, child care, home management, and emotional needs.

Arranges suitable care, treatment and training for mentally or physically handicapped children and/or vulnerable adults.

Provides supportive services and counseling to children and families where the child and/or vulnerable adult is in danger of becoming abused.

Investigates immediately all reports of neglect, abuse or exploitation of children and initiates services as needed.

Interprets the public welfare program to the community and to interested groups and assists in organizing and developing community interest.

Makes court room presentations.

Performs related or similar duties as required or assigned.

**INTERVIEW REQUIREMENTS:**

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.