



# HUMAN RESOURCES CERTIFICATION PROGRAM

## Certification Sequence Chart

The recommended sequence of steps to complete the requirements for the award of the HRCP Professional Level designation is as follows:

- |     |  |   |
|-----|--|---|
| 1.  | Attend Module I  |   |
| 2.  | Begin work on the Individual Development Plan (IDP)                |   |
| 3.  | Attend Module II   |   |
| 4.  | Attend Module III  |   |
| 5.  | Submit Extended Learning Exercise (ELA) for Modules I, II, and III | Due 2 weeks after completing Module III |
| 6.  | Attend Module IV   |   |
| 7.  | Receive HRCP Project Training                                      |   |
| 8.  | Attend Module V  |   |
| 9.  | Submit Extended Learning Exercise (ELA) for Modules IV and IV      | Due 2 weeks after completing Module III |
| 10. | Submit completed Individual Development Plan (IDP)                 | Due 1 month after completing Module V   |
| 11. | Submit Project Proposal  | Due 1 month after completing Module V   |
| 12. | Submit Project Report  | Within 10 months of completing Module V |
| 13. | Deliver Project Presentation                                       | Within 12 months of completing Module V |

**\*\*Participant Awarded HRCP Designation\*\***